

THE CITY OF HARTFORD

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.



CHIEF ENVIRONMENTAL HEALTH SANITARIAN

Salary Range:

\$53,779 - \$69,144/YEARLY

POSITION

Vacancy is in the Environmental Health Division of the Health and Human Services Department. Under general direction, performs technical public health work in the education and enforcement of public health laws and regulations relating to environmental health, housing, and property maintenance. Supervises and trains environmental health division staff, inspections, and enforcement work to ensure competency, consistency and standardization. Coordinates environmental related investigations of all public health activities, including asbestos abatement, water and sewage violations, indoor air quality and hazardous waste, sanitary food inspections, nuisance abatement, rodent control, plan review and temporary food service event inspections. Leads and/or conducts communicable disease and environmental investigations. Coordinates institutional inspections such as bathing areas, daycares and schools. Performs related work as required. This is a UNION position and the hours of work are 40 per week.

QUALIFICATIONS

Graduation from an accredited four-year college or university with major coursework in public health, environmental health, biological sciences, sanitary engineering or a closely-related field, and five (5) years of experience in the field of environmental health, including two years of lead and/or supervisory experience in public health. Wherever possible, appropriate equivalents will be considered. **A COPY OF YOUR DEGREE OR TRANSCRIPT MUST BE ATTACHED TO YOUR APPLICATION. A DEGREE OR TRANSCRIPT SUBMITTED WILL BE VERIFIED BY THE HUMAN RESOURCES DEPARTMENT. APPLICATIONS WITHOUT PROPER DOCUMENTATION WILL NOT BE PROCESSED.**

NECESSARY SPECIAL QUALIFICATIONS

Must possess and maintain the following licenses and certifications: a valid driver's license, a valid certification as a Connecticut Registered Sanitarian, a valid Food Establishment Inspector Certification from the State of Connecticut, a Lead Inspector Certification from the State of Connecticut, Phase I Subsurface Sewage Disposal Certification from the State of Connecticut. Possession of Phase 2 Subsurface Sewage Disposal Certification from the State of Connecticut is preferred. May be required to obtain additional certification as a result of legislative requirements. **A COPY OF YOUR DRIVER'S LICENSE AND ALL STATE CERTIFICATIONS MUST BE SUBMITTED WITH THE APPLICATION.**

EXAMINATION

Open to all applicants who meet the above qualifications. The examination will consist of a rating of your training and experience as contained on your application and may include a written test, an oral test, or a combination thereof. All parts of the examination, including tests and ratings, will be related to the requirements of the position. The examination is designed to measure: Knowledge of sanitary sciences, including bacteriology, chemistry, and personal hygiene; Knowledge of modern methods, principles and practices of public health sanitation; Knowledge of laws, ordinances and regulations governing environmental health; Knowledge of lead inspection and the pathways of lead poisoning; Knowledge of Microsoft Word, Excel and Access; Ability to interpret and explain regulatory provisions of City, State, and Federal statutes, laws and codes; Ability to express oneself clearly and concisely, orally and in writing. If selected for the position, you will be required to pass a physical examination administered by a City physician, a drug and alcohol screening examination, and a background check. If appointed, you will be required to serve 3-12 months of probation. This examination is subject to all Federal, State, and Municipal laws, rules and regulations.

The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

APPLICATIONS WILL BE ACCEPTED UNTIL SUFFICIENT APPLICATIONS HAVE BEEN RECEIVED.

Exam No: 2556

Re-Issued: 12/18/2008

EMPLOYMENT BENEFITS:

- Health Plan and Hospitalization
- Paid Vacations and Holidays
- Retirement Plan
- Group Life Insurance
- Sick Leave

Applications are obtained from and submitted to

DEPARTMENT OF HUMAN RESOURCES

MUNICIPAL BUILDING

550 MAIN STREET

HARTFORD, CONNECTICUT 06103

TELEPHONE (860) 757-9800

VETERAN'S PREFERENCE:

Preferential Points may be given to Eligible Veterans. Check with the Department of Human Resources.

CHANGE OF ADDRESS: It is *your responsibility* to notify the Department of Human Resources of any Change of Address on your application.